



# ASSAM DON BOSCO UNIVERSITY

Tapesia Gardens, Kamarkuchi, Sonapur – 782 402, Assam, INDIA

Ref. No. F23A/JJ/22-010 dated 2<sup>nd</sup> May 2022

## Notification of Guidelines

**Subject: LEARNING MATERIAL IN MULTIPLE MEDIA AND CURRICULUM AND PEDAGOGY**

### E-Learning Materials Quality Standard:

The online courses comply with the following Quality standards, namely:-

1. The courses follow the following four-quadrant approach:
  - a) **Quadrant-I is e-Tutorial; which contains;** Video and Audio Content in an organized form, Animation, Simulations, video demonstrations, Virtual Labs, etc, along with the transcription of the video.
  - b) **Quadrant-II is e-Content; which contains;** Self-instructional material (digital Self Learning Material), e-Books, illustrations, case studies, presentations, etc, and also contain Web Resources such as further references, Related Links, Open source Content on the Internet, Video, Case Studies, books including e-books, research papers, and journals, Anecdotal information, Historical development of the subject, Articles, etc.
  - c) **Quadrant-III is the Discussion forum** for raising doubts and clarifying the same on a real-time basis by the Course Coordinator or his team.
  - d) **Quadrant-IV is Assessment, which contains;** Problems and Solutions, which could be in the form of Multiple Choice Questions, Fill in the blanks, Matching Questions, Short Answer Questions, Long Answer Questions, Quizzes, Assignments and solutions, Discussion forum topics, and setting up the FAQs, Clarifications on general misconceptions.
2. The courses are rich in innovative presentation techniques to ensure that learner attention is retained.
3. The Course Coordinator ensures that none of the graphics, animations, images, sound clips, video clips used are plagiarized or cited without formal permission from owners.
4. A four-credit course typically has 20 hours of video content and 20 hours of reading material.
5. For Quadrant III for every 250 learners registered for a program one Mentor is being appointed per course to facilitate the Course Coordinator. The Mentor is the subject matter expert and is adept in handling technology. The Course Coordinators and Mentors participate actively in the Discussion Forum. Apart from discussion forums, other interactive platforms like web conferencing are also considered.



1.	2 Credits	6 weeks	6 hours	12 hours	10	10	22	60
2.	4 Credits	12 weeks	12 hours	24 hours	20	20	44	120
3.	6 Credits	14 weeks	14 hours	28 hours	30	30	66	180
4.	8 Credits	16 weeks	16 hours	32 hours	40	40	88	240

*Johny C B*  
Registrar

Registrar  
Assam Don Bosco University  
Tapesia Gardens, Sonapur  
Assam-782402 INDIA

