



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	ASSAM DON BOSCO UNIVERSITY
Name of the head of the Institution	Stephen Mavely
Designation	Vice Chancellor
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0361-2139291
Mobile no.	9435557572
Registered Email	contact@dbuniversity.ac.in
Alternate Email	nellanatt@gmail.com
Address	Tapesia Gardens, Kamarkuchi Village, Sonapur
City/Town	Guwahati
State/UT	Assam
Pincode	782402

2. Institutional Status					
University	Private				
Type of Institution	Co-education				
Location	Semi-urban				
Financial Status	private				
Name of the IQAC co-ordinator/Director	Dr. Bikramjit Goswami				
Phone no/Alternate Phone no.	03612139291				
Mobile no.	9854072315				
Registered Email	iqac@dbuniversity.ac.in				
Alternate Email	bikramjit.goswami@dbuniversity.ac.in				
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)	http://www.dbuniversity.ac.in/pdfs/AQAR%202017-2018.pdf				
4. Whether Academic Calendar prepared during the year	Yes				
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.dbuniversity.ac.in/pdfs/Academic-Calendar%20-Autumn-2019.pdf				
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.56	2018	03-Jul-2018	02-Jul-2023
6. Date of Establishment of IQAC			04-Jun-2011		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Meeting of IQAC	26-Oct-2018 1	17
Meeting of IQAC	02-Feb-2019 1	19
Meeting of IQAC	27-May-2019 1	21
Submission of AQAR	31-Dec-2018 1	32
Feedback from students collected, analysed and used for improvements	27-Sep-2018 13	1946
Feedback from students collected, analysed and used for improvements	19-Mar-2019 12	1930
Audit on Research Climate in the University	01-May-2019 55	7
Participation in NIRF	03-Sep-2018 106	3
National Workshop on Pedagogy for Twenty-first Century Teaching and Research	12-Jun-2019 2	54
Faculty Enrichment Program	05-Jul-2018 2	155
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Audit on Research Climate in the University 2. Workshop on Pedagogy for 21st Century Teaching Research in academic collaboration with NAAC 3.Documenting Outcome Based Education Concepts, Objectives in line with Revised Blooms Taxonomy 4. Faculty Enrichment Program (a) Developing a Growth Mindset for Navigating Change (b) Towards Outcome Based Teaching Learning Approach 5. Energy Audit of Azara Campus of our University

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Finalizing the course outcome/ programme outcome for each and every programme/ course offered by the University	Programme outcomes of all the programmes offered by the University are stated. The course outcomes are restated/reframed for all the courses, as per the revised Blooms Taxonomy. The revised course outcomes are made available to students through the link http://erp.dbuniversity.ac.in/adbu_erp/downloads/student_downloads/
The IQAC will perform the API score check with regard to any recruitment/promotion process	The API evaluation of the faculty members, the new UGC guidelines and format are implemented in the University.
Cleanliness drives to be undertaken in all the schools of the University	Each campus of the University had campus cleanliness drives on different dates.
Energy Audit to be done in order to reduce power consumption and avoid wastage of energy. Energy saving can be done by creating consciousness among the faculty members	Energy Audit of Azara campus is done with the help of the final year students of the department of Electrical and Electronics Engineering as a pilot study.
Actionable Plans for segregation of plastic and biodegradable wastes to be taken up, so that the separated plastic could be collected and sent to CIPET for recycling	Segregation of bio-degradable and plastic wastes is done using different coloured waste-bins. Also the staff and the students were made aware of the waste-segregation requirements and initiatives through multiple announcements.
Faculty members to be given opportunity to undergo UGC sponsored refresher course/orientation course and also encouraged to undergo MOOCS FDPs	The directors of the schools were requested to encourage the faculty members of their respective schools to undergo UGC sponsored refresher

course/orientation course and MOOCs FDPs. As a result of this, 74 faculty members successfully completed refresher/orientation courses and MOOCs FDPs during the academic year 2018-19.

Goals to be set, specific to improve the performance in criteria 3, i.e., the research climate of the University

A research audit committee was set-up by IQAC to analyze the performance improvement/enhancement opportunities of the University in criteria 3. The committee named as 'Research Audit Committee' submitted their report, which was later presented to IQAC for implementation of further course of action.

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<p>14. Whether AQAR was placed before statutory body ?</p>	<p>No</p>
<p>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</p>	<p>No</p>
<p>16. Whether institutional data submitted to AISHE:</p>	<p>Yes</p>
<p>Year of Submission</p>	<p>2019</p>
<p>Date of Submission</p>	<p>14-Mar-2019</p>
<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Assam Don Bosco University (ADBU) uses Enterprise resource planning (ERP), which is a business process management software, that allows the University to use a system of integrated applications to manage and automate all the activities with respect to Academic, Administrative and other tasks in the university. For Assam Don Bosco University, JILIT has been implementing the ERP since 2015. Currently operational modules of the Management Information System are: 1. Admission and Counselling 2. Student Information System 3. Learning Management 4. Examination Management 5. Automated Online Examination - Online Test 6. Admin Module - System Administration 7. Employee Web Portal 8. Facility Management 9. Notice Board - eNotice /</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BTech	BTECH	ECE	31/05/2019
Mtech	MTECH	ECE	31/05/2019
BTech	BTECH	ME	30/07/2018
MBA	MBA	MBA	13/12/2018
MBA	MBA	MBA	04/06/2019
BSc	BSC	Physics	08/12/2018
BSc	BSC	Physics	08/06/2019
BSc	BSC	Chemistry	27/05/2019
BSc	BSC	Mathematics	25/07/2018
MSc	MSC	Physics	08/12/2018
MSc	MSC	Physics	08/06/2019
MSc	MSC	Chemistry	27/05/2019
MSc	MSC	Mathematics	25/07/2019
MSc	MSC	Psychology and Counselling	01/06/2019
MA	MA	Education	28/05/2019
BA	BA	Mass Communication	01/06/2019
BA	BA	Psychology	01/06/2019
MSW	MSW	MSW	01/06/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Chemistry	27/05/2019
BSc	Physics	08/12/2018
BSc	Physics	08/06/2019

BTech	Civil, Mechanical, EEE, CSE, ECE	17/07/2018
BTech	Civil, Mechanical, EEE, CSE, ECE	17/01/2019
BSc	Mathematics	25/07/2018
MA	Education	28/05/2019
MA	English Literature	25/07/2018
MSc	Psychology and Counselling	25/07/2019
MSc	Mathematics	25/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the University level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA	Financial Investment Analysis	30/06/2019
BCom	Commerce	30/06/2018
BSc	Physics	25/07/2018
BSc	Chemistry	25/07/2018
BSc	Mathematics	25/07/2018
MSc	Mathematics	25/07/2018
MA	English	25/07/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Thoughts that shaped the world	17/01/2019	172
Student Induction program	25/07/2018	157
Internship Activity	25/07/2018	157
New student orientation	04/07/2018	144
TALLY Workshop	28/01/2019	38
ACCA training for 30 hours	16/02/2019	61
Personal Growth	25/07/2018	42
Psychology of Personal Adjustment	25/07/2018	43
Life Skills in Education	25/07/2018	38
Gender Education	25/07/2018	38
Human Rights Education	25/07/2018	7
Communication Skills	25/07/2018	85
Soft Skills	17/01/2019	30

Media and Society	17/01/2019	120
Rural Communication	17/01/2019	29
Introduction to North East India	17/01/2019	67
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Commerce	120
MA	Education	32
BTech	Civil, Mechanical, EEE, CSE, ECE	138
MA	Mass Communication	9
MSc	Psychology and Counselling	88
MBA	MBA	75
MSW	MSW	170
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is obtained regularly from the students, faculty members, employers, alumni and parents of Assam Don Bosco University. The detailed process and action taken are described in brief in the following. Feedback from Students: Every semester, all the students of the University provide feedback regarding the courses taught, through an online system. The student feedback is compiled in individual reports by the department of Human Resources and shared with each faculty member in oneonone meetings. The student feedback report prepared from the online feedback system highlights the strengths and areas of improvement for each faculty member. Also ratings are given by students on different identified and weighted criteria of the teachinglearning processes. Special feedback session for the final year students is conducted at the end of every academic year. In this process, students give suggestions on various aspects of teachinglearning and curriculum design, based on their experience over the years spent at the University. Based on the feedback, necessary action is taken by the University administration. Feedback from Faculty members: Each faculty of the University provides feedback on updation/modification of syllabus taught by him/her and forwards it to the respective HoD (Head of Department). The Board of Studies (BoS) for each department conducts the annual meeting, wherein the feedback given by the subject teachers are presented to the board for</p>

consideration. Based on the recommendations of the BoS, discussions are done in the Academic Council meeting for the required modifications in Curriculum as well as Teaching Learning processes. The faculty members also give feedback regarding the respective Heads of the departments in specified format online every year. A detailed analysis of this feedback is done by the department of HR and shared with the HODs in one on one meetings. Feedback from Employers: Feedback regarding the performance of students is taken from the employers during campus recruitment processes, by the Training and Placement department of the University. These feedback reports are taken into consideration for designing/modifying contents of the training activities for the students. Employers' feedback reports are also referred to while updating the syllabi during the Board of Studies meetings of the departments. Feedback from Alumni: Alumni of the University play a major role in providing feedback of the various processes of the University. The vision, mission and PEOs (Program Educational Objectives) of each department had been sent to alumni. Based on the suggestions provided by the alumni, the vision, mission and Programme Educational Objectives (PEOs) of the departments have been modified. Feedback from Parents: Every year annual Parents Teachers Meet is organized. During the interaction of parents with the respective mentors, teachers and also with the college management, feedback on various issues are obtained. Parents are encouraged to suggest changes in the processes of the University for Overall Quality Improvement. Various actions are taken by the management based on this feedback.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Microbiology	30	47	25
MSc	Psychology and Counselling	40	59	31
MA	Education	40	29	8
MA	English	40	83	34
MSW	MSW	90	175	81
MBA	MBA	60	85	46
BSc	Mathematics	30	10	6
BSc	Physics	30	18	7
BSc	Chemistry	30	24	2
BA	English	60	117	60
BA	Psychology	60	108	57
BA	Education	60	32	14
BA	Mass Communication	60	55	35
BA	Philosophy	60	27	27
BA	Economics	60	20	3
PhD or DPhil	Humanities and Social Sciences	20	107	20
PhD or DPhil	Science and	25	81	25

	Technology			
BTech	Civil Engineering	60	116	59
BTech	Computer Science and Engineering	60	85	41
BTech	Mechanical Engineering	60	42	20
BTech	Electrical and Electronics Engineering	60	37	16
BTech	Electronics and Communication Engineering	60	18	9
Mtech	Civil Engineering	24	16	8
Mtech	Computer Science and Engineering	24	16	7
Mtech	Electrical and Electronics Engineering	24	8	4
Mtech	Electronics and Communication Engineering	24	6	2
BCA	BCA	60	103	60
MCA	MCA	60	93	54
BCom	Commerce	60	97	58
MCom	Commerce	60	56	40
MSc	Mathematics	40	26	23
MSc	Physics	40	53	23
MSc	Chemistry	40	64	36
MSc	Zoology	40	101	40
MSc	Biochemistry	30	15	8
MSc	Biotechnology	30	43	16
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1289	680	45	53	70

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
168	145	6	65	0	5

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Don Bosco's Way is a student centred approach to education for self actualization and social participation. Through it, the student matures into a dynamic agent of social, political and cultural progress. In its endeavour to support and strengthen the student centred approach in a dynamic teaching learning environment, IQAC focussed on Mentoring as a reciprocal learning relationship which fosters an environment in which Faculty can enable young people to be the best they can be. In its endeavour towards this approach, the IQAC aspires to impress upon all faculty members that becoming a skilled mentor and counsellor is a lifelong process that places a premium on self awareness, on a keen desire for personal growth, a sustained passion for learning, and openness to feedback and the consequent call to adapt and change. Central to this evolution is the core realization that no two people are alike and no two people understand language in the same way one's understanding will always be linked to one's personal experience of the world. A good educator knows this, and will not try to fit students into a preconceived mould/s but rather help them focus on their emotions, experiences and behavioural patterns to bring about growth and development. In the university, the faculty members of the respective departments are the mentors of assigned groups of students of the same departments. Generally such a group of students will comprise of 10-15 students. Throughout the period of study, a student will be mentored by a faculty member, through individual as well as group interactions. A mentor is also responsible to maintain a file containing the student progression data, maintained through regular mentoree meetings. The mentoring sessions are of two types, such as the prescheduled ones as per the academic calendar and the need based meetings of one on one interaction as well as counselling. Another unique feature of the mentoring system of the university is the awarding of proficiency certificates during the convocation to each student, apart from the academic certificates containing marks. The proficiency certificates contain the information regarding the students participation and achievements in the cocurricular as well as extracurricular activities during the student life in the university. Overall contribution of a student to the campus life in the university is reflected in the proficiency certificate. Thus, the mentoring system of Assam Don Bosco University is a unique experience for all the students as well as the faculty members.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1969	168	1:11.7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
250	249	1	29	137

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Ms. Dharitri Dutta	Assistant Professor	Cleared UGCNET (June 2019)
2019	Ms. Sutanuka Nath	Assistant Professor	Best session paper award at CoAST 2019
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BTech	BTECH	Semesters 1, 3, 5, 7	19/12/2018	16/01/2019
BTech	BTECH	Semesters 2, 4, 6, 8	06/06/2019	05/07/2019
Mtech	MTECH	Semesters 1, 3	03/12/2018	16/01/2019
Mtech	MTECH	Semesters 2, 4	08/06/2019	05/07/2019
BCom	BCOM	Semesters 1, 3, 5	19/12/2018	16/01/2019
BCom	BCOM	Semesters 2, 4, 6	08/06/2019	05/07/2019
MCom	MCOM	Semesters 1, 3	03/12/2018	16/01/2019
MCom	MCOM	Semesters 2, 4	06/06/2019	05/07/2019
BCA	BCA	Semesters 1, 3, 5	18/12/2018	16/01/2019
BCA	BCA	Semesters 2, 4, 6	07/06/2019	05/07/2019
MCA	MCA	Semesters 1, 3	18/12/2018	16/01/2019
MCA	MCA	Semesters 2, 4	10/06/2019	05/07/2019
BSc	BSC	Semester 1	03/12/2018	16/01/2019
BSc	BSC	Semester 2	03/06/2019	05/07/2019
MSc	MSC	Semesters 1, 3	03/12/2018	16/01/2019
MSc	MSC	Semesters 2, 4	03/06/2019	05/07/2019
BA	BA	Semesters 1, 3, 5	03/12/2018	16/01/2019
MA	MA	Semesters 1, 3	01/12/2018	16/01/2019
MSW	MSW	Semesters 1, 3	03/12/2018	16/01/2019
MSW	MSW	Semesters 2, 4	10/06/2019	05/07/2019
MBA	MBA	Trimester 1, 4	29/09/2018	12/10/2018
MBA	MBA	Trimester 2, 5	22/12/2018	19/01/2019
MBA	MBA	Trimester 3, 6	09/04/2019	26/04/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
31	2252	1.38

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://erp.dbuniversity.ac.in/adbu_erp/downloads/student_downloads/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BTECH	BTech	Civil, Mechanical, EEE, ECE, CSE	217	192	88.48
BCA	BCA	BCA	35	33	94.29
MCA	MCA	MCA	40	40	100
MTECH	Mtech	CSE	5	5	100
MTECH	Mtech	Civil Engineering	12	12	100
MTECH	Mtech	EEE	1	1	100
MTECH	Mtech	ECE	4	4	100
MSC	MSc	Physics	13	13	100
MSC	MSc	Chemistry	33	33	100
MSC	MSc	Psychology and Counselling	21	20	95.24
MSC	MSc	Biochemistry	2	2	100
MSC	MSc	Biotechnology	15	15	100
MSC	MSc	Microbiology	21	21	100
MSC	MSc	Zoology	42	42	100
MSW	MSW	MSW	67	65	97.01
BA	BA	Philosophy	14	14	100
MA	MA	Education	12	12	100
BCOM	BCom	B.Com.	37	36	97.30
MBA	MBA	MBA	37	37	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://erp.dbuniversity.ac.in/mandoc/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.1.2 – Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other fellows in the Institution enrolled during the year

Name of Research fellowship	Duration of the fellowship	Funding Agency
National Fellowship and Scholarship for Higher Education	1095	UGC
Project Assistant in Division of Animal Health, ICARRC for NEH region, Umiam	1095	DST
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	AICTE	10.05	9.9
Major Projects	1095	AICTE	3.5	3.43
Major Projects	730	Board of Research in Nuclear Sciences	16.68	6.93
Major Projects	1095	DBT	90	90
Major Projects	1095	ICAR	137	137
Major Projects	547	BIRAC, GoI	8.34	0
Major Projects	1095	DSTSERB, GoI	13.26	0
Students Research Projects (Other than compulsory by the University)	365	Assam Science Technology and Environment Council	2.09	0
Minor Projects	365	Assam Science Technology and Environment Council	2	0.6
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3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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No Data Entered/Not Applicable !!!

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Department of Physics	1
Department of Language Studies	1
Department of Commerce and Management	4
Department of Biosciences	2
Department of Electrical and Electronics Engineering	2
Department of Computer Science and Engineering	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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No Data Entered/Not Applicable !!!

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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No Data Entered/Not Applicable !!!

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3.4.4 – Patents published/awarded/applied during the year

Patent Details	Patent status	Patent Number	Date of Award
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No Data Entered/Not Applicable !!!

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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No Data Entered/Not Applicable !!!

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	14	46	0	0
Presented papers	28	15	0	0
Resource persons	1	19	7	2

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Computer Applications	Job and Recruitment process portal	TTWD, Government of Assam	0

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
MBA	Management Development Programme	Assam Secretariat	124000	240

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
No Data Entered/Not Applicable !!!			
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Joint Research Project	Rupesh Mandal and Nupur Choudhury	North East Space Applications Centre	365
Hosted Fulbright Specialist Dr. Andrew Carlson from Metropolitan State University, Minnesota	All faculties and students of the department of Mass Communication	United States India Educational Foundation (USIEF) and ADBU	21
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.7.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Matrix Diagnostic Centre, Assam	12/09/2018	Collaborative relations for research	24
Orion Edutech Pvt. Ltd.	14/08/2018	Japanese language training and assistance in industry placement	5
ICAR National Research Centre on Pig	20/12/2018	Resource sharing and exchange programmes	12

ICAR Directorate of Coldwater Fisheries Research	30/07/2018	Creating and exchanging scientific knowledge and information	14
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2308	2478.34

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Others	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	16.05.11.00	2013

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	739	11	1114	7	8	22	18	1114	0
Added	41	0	0	0	0	0	0	0	0
Total	780	11	1114	7	8	22	18	1114	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1114 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
ICT Lecture Hall, Govt. Of India funded, (Room No 414, Fourth Floor, Azara Campus)	https://drive.google.com/open?id=1mscdS5enDA_vcd-9vcb_xY-FtHjW6hB7

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
226	197.59	342	346.09

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Assam Don Bosco University has standard procedures and policies for maintaining and utilizing physical and support facilities, as described in the following

The University has a Development Officer for overseeing the maintenance of buildings, classrooms and laboratories. He works in with a group of dedicated maintenance and support staff to ensure that the buildings, equipments, and all other infrastructural facilities of the University are continually kept in good condition. It is his responsibility to ensure the cleanliness of the facilities and the surroundings. The development officer also coordinates the university's efforts for disaster preparedness (like fire, earthquake, etc). He is responsible for conducting mock drills with staff and students for disaster preparedness. Apart from the indoor facilities, he also sees to the maintenance of the outdoor areas such as playground, parking areas, lawns, gardens etc. Infrastructure related problems are attended to promptly by the maintenance staff under the supervision of the Development officer. A series of process maps and SOPs have been developed for maintenance and various purchase activities connected to infrastructural maintenance. As a policy, faculty members, staff, lab assistants, drivers and other service personnel are given responsibility to maintain the equipments under their supervision and report to the Development officer if additional maintenance assistance is required for those equipments. Any incident beyond the scope of SOP is reported to the

Development Officer, who assigns the task to a team of capable and dedicated maintenance personnel within the university itself. External equipment manufacturers are referred to when efforts within the university fail. For maintenance of equipment, computer, elevators, etc., the university has AMC with relevant agency.

<https://drive.google.com/file/d/0B9qQWpdD5pHqbHh5RU5IMGhFeFk/view>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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higher education

No Data Entered/Not Applicable !!!

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
GATE	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There are three different student bodies for representation of students on academic and administrative bodies under the university: School of Technology Commerce and Management: The School of Technology has an association which includes the representative body of students along with members from management, administration, faculty members and staff members. The student body is formed with the class representatives from every class. There are two representatives, one male and one female, who are elected or selected by the male and female students of the class, respectively. The student body is headed by three key leaders, viz., Student coordinator Assistant student coordinator (Men) Assistant student coordinator (Women) These three leaders elected by all are the Class Representatives (CRs) for one academic session. The CRs take the lead role in all the day to day activities in the class. Any matter related to academics and administrations are referred by the CRs to appropriate authority as and when it becomes necessary. The CRs are also the members of the training and placement cell of the university by default. The student coordinator and assistant coordinator are members of the disciplinary committee and the core committee of the Director of School of Technology. Thus, they, on behalf of the whole student community take part in the decision making in the student centric decision making. Other than the three student coordinators, all other CRs are appointed as liasoning representatives with sets of cocurricular and extracurricular clubs of the school to play a decisive role in the planning and execution of the club activities. School of Social Sciences, Fundamental Applied Sciences, and Life Sciences: The School of Humanities and Social Sciences (SHSS)/ School of Life Sciences (SLS)/ School of Fundamental and Applied Sciences (SFAS) Association is a representative body of the Institute community. It endeavors to take advantage of every opportunity to create and

sustain an environment that nurtures life in its fullness, for every member of its community and set it on the path of excellence. SHSS/SLS believes that progress is possible only with the involvement of all the stakeholders in the Institute the students, the staff, the faculty and the management. The SHSS/SLS/SFAS Association consists of elected representatives from the students, nominated representatives from the staff and faculty. Each member ought to exemplify what is best in a Bosconian- integrity of life, commitment to one's responsibilities and constant pursuit of excellence.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

1189

5.4.3 – Alumni contribution during the year (in Rupees) :

14625

5.4.4 – Meetings/activities organized by Alumni Association :

1. Alumni Meet for ADBU Azara Campus on 9th June 2019. 2. Alumni talk over Skype during the Student Induction programme by Dolly Das, from NIT Silchar on 30th July 2019. 3. Alumni talk over Skype during the Student Induction programme by Esha Barlaskar, from Queens University, UK on 30th July 2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The university nurtures a culture of participative management and decentralization through a number of activities and initiatives. This is often achieved by regular faculty and staff meetings, departmental meetings and meetings of various representatives' bodies. These meetings are consultative in nature and are aimed to include the opinions of the fraternity in the process decision making. Besides, annual appreciation day is also celebrated. Two examples of the practices of decentralization and participative management are: 1. Under the decentralized governance model, each department has the autonomy to decide and organize invited talks, GATE/NET/etc workshops, seminars, publish departmental newsletters and magazines, conduct industrial visits, etc. for the benefit of the students. 2. Each department presents their annual action plan to the respective Directors of school at the beginning of each year and this is being followed up. At the faculty level, faculty member are advisors and mentors in various clubs as well as committees and there are student representatives at various levels such as student association, Clubs, committees and IQAC, etc. The director of the school supervises the work of the department under their schools. Besides, faculty members submitted joint proposals and also wrote joint research papers.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The university continuously strives to provide quality education through regular curriculum development. Some of the initiatives in this direction are:</p> <ul style="list-style-type: none"> ? Implementation of the revised CBCS System having options for credits from OnLine Courses. ? Training sessions organized on Outcomes Based Education model for curriculum design and revision. ? Stating the Course Outcomes for all the courses offered by the University using revised Bloom's Taxonomy and implementing them for better mapping of Course Outcomes with the Programme Outcomes. ? Review of the curriculum during the Board of Studies meetings of all the departments individually.
Teaching and Learning	<ul style="list-style-type: none"> ? Each department conducted Invited talks, Symposium, Seminars, Debates, Quizzes and paper presentations. ? Industrial visits for the students were conducted by individual departments. ? Use of participatory teaching learning methodologies were adopted and reviewed during the departmental meetings. ? Uses of online resources such as NPTEL, Swayam and MOOCs in teaching were augmented through institutionwide publicity and sensitisation initiatives.
Examination and Evaluation	<ul style="list-style-type: none"> ? Regulations of Examination and evaluation processes were strictly followed to maintain the standard. ? Question paper setting, moderation, answer script evaluation, scrutiny and timely result declaration norms were adhered to. ? Most of the processes involved in Examination and Evaluation processes were implemented through ERP.
Research and Development	<p>An internal audit on the Research Climate in the University was conducted by a committee setup by the IQAC.</p> <ul style="list-style-type: none"> ? The Institution Innovation Council of the university was established. ? The University provided consultancy to the IIE under Agriculture Sector Development. ? A number of funded research projects were awarded to the faculty members of the University.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • Koha Library automation Software is used to provide automation services to library users. • RFID tagging of the library books was done during the year. • For the maintenance Infrastructure

and Instrumentation a systematic standard procedure has been implemented. Overall the infrastructure/Instrumentation is classified into two main categories: 1) Maintenance of immovable property: This is further categorised as: (i) Periodic Maintenance which includes whitewashing (once in 3 years), General housekeeping, cleaning (annually). (ii) Breakdown Maintenance and Rectification done in case of breakdown of any machinery/instrument. 2) Maintenance of Plants and Equipments: This is again categorized into: (i) Preventive Maintenance: This is further subdivided as : (a) Schedule A (monthly) and (b) Schedule B (once in 3 months) (ii) Breakdown Maintenance and Rectification done in case of breakdown of any plant/equipment. In addition to these, recalibration of all the equipments/instruments is done periodically as per the guidelines provided in instruction manuals.

Human Resource Management

(a) Based on analysis of student feedback and the vision of the university, the following staff enrichment programmes were conducted: 1. Developing a Growth Mindset... for navigating change. 2. Towards Outcome based Teaching Learning Approach. (b) Revised Academic Performance Index (API) format is adopted as per revised UGC guidelines in the University during the year. (c) Faculty members are provided with the Professional Development Allowance Fund for attending conferences, workshops and academic programmes. (d) Group Health Insurance is facilitated through the HR department for the faculty and staff.

Industry Interaction / Collaboration

A number of MOUs have been established with industry to facilitate collaborative activities of the university during the year. The following is a list of Industry Interaction/Collaborations during the year: ? MOU with Matrix Diagnostic Centre, Assam, India to enable cooperation between ADBU and Matrix Diagnostic Centre for establishing collaborative relations. ? MOU with Orion Edutech Pvt. Ltd., for providing Japanese language training and assist in industry placement of students in

India and Japan. ? MOU with ICAR National Research Centre on Pig, for a number of resource sharing and exchange programmes. ? MOU with ICAR Directorate of Coldwater Fisheries Research, for creating and exchanging scientific knowledge and information.

Admission of Students

The following strategies were adopted to improve the admission scenario of the university. ? University banners, bookmarks and posters were designed and carried along by faculty members and students for distribution in various parts of North East India. ? Awareness programs on various emerging topics were conducted in junior colleges of Assam as well as other Northeastern states, by the faculty members. ? Advertisement of the different activities of the university through social media. ? To create awareness amongst students towards science and technology, "Anveshan: Student Research Convention", an exhibition of research projects by students was organized. ? Short video clips of the university were made and broadcasted in social media.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>ERP system implemented in the University, developed by JIL Information Technology Ltd., "LT Chambers" 5th Floor, Unit 502, 16 Camac Street Kolkata 700017 prithwish.chakraborty@jalindia.co.in Phone: 9133 - 22895103 - 06 Fax: 9133 - 22895107 Year of Implementation 2016</p>
<p>Administration</p>	<p>ERP system implemented in the University, developed by JIL Information Technology Ltd., "LT Chambers" 5th Floor, Unit 502, 16 Camac Street Kolkata 700017 prithwish.chakraborty@jalindia.co.in Phone: 9133 - 22895103 - 06 Fax: 9133 - 22895107 Year of Implementation 2016</p>
<p>Finance and Accounts</p>	<p>Finance and Accounting software is used in the University, developed by Tally Solutions Pvt. Ltd. Head Office (India) AMR Tech Park II, No. 23 24, Hongasandra, Hosur Main Road, Bengaluru 560068, India Phone: 91 80 30682559, Fax: 08030682560 Year of Implementation 2016</p>

Student Admission and Support	ERP system implemented in the University, developed by JIL Information Technology Ltd., "LT Chambers" 5th Floor, Unit 502, 16 Camac Street Kolkata 700017 prithwish.chakraborty@jalindia.co.in Phone: 9133 - 22895103 - 06 Fax: 9133 - 22895107 Year of Implementation 2016
Examination	ERP system implemented in the University, developed by JIL Information Technology Ltd., "LT Chambers" 5th Floor, Unit 502, 16 Camac Street Kolkata 700017 prithwish.chakraborty@jalindia.co.in Phone: 9133 - 22895103 - 06 Fax: 9133 - 22895107 Year of Implementation 2016

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the University for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Developing a Growth Mindset... for navigating change	Developing a Growth Mindset... for navigating change	05/07/2018	06/07/2018	153	42
2019	Towards Outcome based Teaching Learning Approach		11/01/2019	12/01/2019	162	46
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration
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programme				
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
29	1	10	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
8	7	12

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The University has appointed statutory external auditors, M/S HK Agrawala and Associates, who regularly audit the accounts of the University for the past several years. As the University is still in its developmental stage and the areas of finance handled by the University Finance Department are limited, an internal audit mechanism has not yet been put in place. Instead, the Accounts Officer and the Development Officer review weekly the state of the accounts and major expenditures with the Vice Chancellor, thereby having checks and balances in place. The external auditors audit the accounts of the University in December and April every year - in December for the period April to December, and in April for the final audit. This practice is also intended as a measure of checks and balances with a view to correct any shortcomings and to advice on proper practices. As indicated above, the accounts of the University are regularly audited by M/S HK Agrawala and Associates. So far, there has not been any audit objections.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

23692221

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Research Audit Committee formed by IQAC
Administrative	No		Yes	Energy Audit of the Azara Campus performed by

6.5.2 – What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? (if applicable)

Efforts made by the University to promote autonomy are reflected in the following activities. 1. Online filling of classtest, internal assessment marks, lab marks, attendance, etc. are assigned to the respective faculty members. 2. Constituent Schools have local committees for regulating and maintaining the standard in all aspects such as teaching learning, admission process, research climate, career guidance, etc. 3. The HOD in consultation with the faculty members identifies internal shortcomings (if any) and takes quality measures and ensures that the activities as well as the teaching learning processes of the department are in alignment with the mission and vision of the University.

6.5.3 – Activities and support from the Parent – Teacher Association (at least three)

1. Every year annual Parents Teacher Meet is organized. Here the prime objective is the interaction of parents with the respective mentors of their wards, teachers and also with the college management. Beside parents are encouraged to give their valuable feedback on any matter so that appropriate actions can be taken. 2. There is a Parent representative in IQAC. 3. Parents are an active part of the mentoring and counselling activity. They are contacted on need basis by the mentor of their ward for any issue of concern.

6.5.4 – Development programmes for support staff (at least three)

(1) 56 July 2018: Developing a Growth Mindset for navigating change. (2) 11 – 12 January 2019: Towards Outcome based Teaching Learning Approach. (3) MOU with Matrix Diagnostic Centre and Excelcare Hospitals for assistance in medical diagnostics and treatment.

6.5.5 – Post Accreditation initiative(s) (mention at least three)

1. Framework for creation of a central database containing all crucial information regarding publication, research, achievement, events, activities, etc. 2. Reformulation of Course Outcomes for all the courses of the university as per the revised Bloom's Taxonomy. 3. Adopting UGC and AICTE proposed curricula for all the UG and PG courses of the University for the next academic year.

6.5.6 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.7 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Legal Awareness cum Gender Sensitization: POSH at Work	15/09/2018	15/09/2018	30	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement of the University met by the renewable energy sources Percentage of power requirement of Assam Don Bosco University met by the renewable energy sources is 51.5. Power Requirement of the university met by the renewable energy sources: 320 kW (Peak) Total Power requirement: 621 kW (Connected load at Azara 207 kW, Tapesia 214 kW, Kharghuli 200 kW Renewable Energy Source: Solar Total Lighting Requirements: 54.5 kW, Percentage Lighting through LED bulbs: 67 Environmental Consciousness and Sustainability: Assam Don Bosco University is committed to "zero waste" and reducing the environmental impact of its activities through its philosophy of "reducereuserecycle". A prudent budgeting approach is adopted in what we purchase as a first step towards reducing waste. Over the years, the University's recycling scheme has included office stationery, electronics, laboratory material and furniture. • Solid waste: The entire tea plantation of 120 acres on the campus is organically nurtured from the vermicompost produced from the bio waste of the University campus. Vermicompost is produced at the campus from the bio waste matter of the University as organic nutrients for the plantations with the firm endeavour of promoting recycling of waste and dissemination of the practice of organic farming. The ecofriendly waste management system involves a magnetic flux created with controlled oxygen presence which ensures the complete combustion of waste decomposing municipal solid waste material into ash. During the destruction process there is no odour, flies or leaching of contaminants • Liquid waste: The University adheres to a strict protocol of liquid waste disposal in its laboratories. Any glassware used in the laboratory is rinsed with minimum water and placed in the liquid waste container. The liquid waste is segregated into organic and inorganic waste. Inorganic waste such as concentrated acidic or alkaline solutions is neutralized before disposal. Sodium bicarbonate or Calcium oxide (lime) is used for the neutralization process so that the neutralized liquid contains no harmful substance. The organic waste yield of the University is limited till date and therefore treated with cow dung for decomposition due to the action of microorganisms. • Ewaste: The University has optimised its inventory of 577 computers through reassembling, modification and upgradation by the University's own team of IT Administrator, faculty members and students of Computer Science Engineering and Information Technology. This has been a critical endeavour towards Ewaste management ensuring that no discarded computers or printers are lying idle in the office premises. This Ewaste drive has also benefitted the social commitment programme, "Swabalamban" by training unemployed youth in maintenance of computers.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	2

Braille Software/facilities	Yes	0
Rest Rooms	Yes	2
Scribes for examination	No	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	27/09/2018	45	Swastyayan: A social commitment programme for evening classes for high school children of the localities near Azara and Tapesia campuses	Coaching facilities for the disadvantaged students of the locality	16
2018	1	0	02/07/2018	120	Prajwal: A social commitment programme for evening classes for high school children of the localities near Kharghuli campus	Coaching facilities for the disadvantaged students of the locality	37
2018	0	1	03/12/2018	7	Swabalamban: A free skill training	Skill development of local unemployed youth	12

					for local unemployed youth		
2019	0	1	18/02/2019	7	Swabalamban: A free skill training for local unemployed youth	Skill development of local unemployed youth	14
2019	0	1	08/04/2019	1	Mushroom for the people: Issues and opportunities (Local Outreach)	Training programme extended to community women by the MSc Students	40
2019	1	0	15/02/2019	60	Swastyayan: A social commitment programme for evening classes for high school children of the localities near Azara and Tapesia campuses	Coaching facilities for the disadvantaged students of the locality	14
2019	1	0	05/01/2019	90	Prajwal: A social commitment programme for evening classes for high school children of the localities near Kharghuli campus	Coaching facilities for the disadvantaged students of the locality	36

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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Code of ethics and behavioral guidelines	02/07/2018	<p>The code of ethics and behavioural guidelines is published in: http://www.dbuniversity.ac.in/CodeofEthics.php. This Code of Ethics lays down norms of behaviour for the more important contexts of life in a university.</p> <p>These guidelines, however, are not exhaustive. Any conduct that goes against the letter and spirit of these principles and norms will be considered a violation of this Code. This code invites every Bosconian to 'carpe diem' seize the day, make timely use of every opportunity and experience 'life in its fullness'.</p>
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swastyayan: A social commitment programme for evening classes for high school children of the localities near Azara and Tapesia campuses	27/09/2018	15/04/2019	36
Prajjwal: A social commitment programme for evening classes for high school children of the localities near Kharghuli campus	16/07/2018	20/04/2019	37
Swabalamban: A free skill training for local unemployed youth	03/12/2018	08/12/2018	24
Swabalamban: A free skill training for local unemployed youth	18/02/2019	23/02/2019	54
Plantation of Medicinal plants	04/10/2018	04/10/2018	38
Yoga Training	12/07/2018	12/07/2018	121

Legal Awareness cum Gender Sensitization: POSH at Work	15/09/2018	15/09/2018	36
Universal Human Values I and II for 1st semester and 2nd semester B.Tech students	16/07/2018	31/07/2018	157

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Some of the initiatives taken by Assam Don Bosco University to make the campuses ecofriendly are (1) Installation of roof top solar panels for energy generation and solar lighting by phasing out existing lighting equipment. (2) Plantation of trees around the campus as well as planting of saplings on World Environment Day. (3) Student awareness to maintain a clean campus and use of separate dustbins for biodegradable and nonbiodegradable wastes in the campus. (4) Replacement of all light bulbs with LED bulbs for less energy consumption. (5) Storage of rain water for washing purposes. (6) Reduction in printing. (7) Use of only recyclable plastic.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Two best practices of Assam Don Bosco University are (1) Creation of an ambiance in the university where social commitment becomes an attitude, a challenge and a way of life, an essential constituent in the profile of a Don Bosco University Graduate.
(http://www.dbuniversity.ac.in/social_committment.php) (2) Creating and Sustaining an EcoFriendly Campus with clear cut goals and priorities in the management of water resources, energy sources and consumption, preservation of flora and fauna, conservation of eco systems and wildlife, and productive use of the land'. (<http://www.dbuniversity.ac.in/EcoFriendlyCampus.php>)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.dbuniversity.ac.in/social_committment.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctiveness of Don Bosco University consists primarily in creating for its faculty and students an ambiance that provides a 'holding environment' a psychological space that is both safe and uncomfortable. 'Safe' because a 'holding environment' is what we all needs to grow and blossom, a supportive environment. 'Uncomfortable' because in such an environment one also promotes 'disruptive creativity'. Such an environment is the natural result of the following strengths of the university community: 1. It's adherence to its foundational concepts that have laid out the trajectory of its growth plan. 2. Its outstanding Human Resource Management system to ensure 'a shared vision, a cohesive team and an engaging work culture'. 3. Its meticulously planned and implemented personal and professional development programmes for its faculty and students. 4. Its welloiled governance structure and administrative mechanisms to ensure speedy implementation of all developmental plans. 5. Its relentless efforts at attaining the best possible balance between growth and sustainability. 6. Its manifest commitment to be responsible stewards of the

extraordinary campus it is blessed with by a meticulous devotion to ensuring biodiversity, ecoconsciousness and reverence for the gifts of nature. Taken together, these strengths have contributed in ample measure towards the creation of a culture in the University that is uniquely our own, that energises us in all that we do, and knits us together into one educative community. Look around our campus, look into our classrooms and research labs, look into the camaraderie among our staff, students and faculty that cuts across all distinctions here at the campus... THAT is what we call Don Bosco's system of education! This ambiance, taken together with our multipronged social commitment programs involving every member of the faculty and students, results in moulding the typical Don Bosco university graduate who, because they work relentlessly at being intellectually competent, morally upright, spiritually inspired and socially committed, are bound to leave footprints wherever they go!

Provide the weblink of the institution

<http://www.dbuniversity.ac.in/>

8.Future Plans of Actions for Next Academic Year

Future plans of actions of the IQAC of Assam Don Bosco University for the year 201920 are: a) To conduct an Energy Audit of the University buildings with the help of the Bureau of Energy Efficiency (BEE). b) To hold an IQAC initiated national level workshop on Teaching Pedagogy and Action Research in Spring Semester 2020. c) To promote vigorously the activities of the 'Institution Innovation Council (IIC)' and 'Engineering Consultancy Cell' of the University to advance the performance of the University in Criteria3 of NAAC accreditation framework. d) To plan and implement a Waste Disposal System in the University ensuring especially the segregation of biodegradable and nondegradable singleuse plastic waste. e) To organize a one day workshop for the University Faculty on 'Consultancy' to promote the involvement of all faculty members in consultancy activities. f) To prepare a standard reporting format for the events organised by the departments, cells and centres of the University.