

ASSAM DON BOSCO UNIVERSITY
ETHICAL SOURCING POLICY

1. Introduction

Ethical sourcing is a sustainable and responsible approach to supply chain management and sourcing. All organizations including public and private sector entities have the responsibility of ensuring that the commodities they are procuring and consuming are sourced in a responsible and sustainable way indicating that the producers or workers involved in the production process are in safe and fair environment. Hence, the organization has to make decisions on suppliers and firms to deal with. Nowadays ‘Ethical Sourcing Policy’ is an important factor that consumers should consider when out shopping essential commodities especially for food items. Thus, food traceability becomes a necessary aspect of the ethical sourcing. Modern technology and statutory drivers can hasten the participation of the global food supply chain on this track.

2. Policy Statement

Assam Don Bosco University (ADBU) practices a well-defined ‘Ethical Sourcing Policy’ to promote questionable and sustainable sourcing ensuring the high standards of food served and supplied in the campus. Moreover, this policy enables the university to remove the affected and contaminated products from the campus, hence reducing incidences of food-borne illnesses.

This policy is applicable for all supply chain partners and clients who supplies food and beverages in the campus.

3. Policy Objectives

The principal objectives of this policy follow as given below:

- ❖ To promote the concept of questionable sourcing in the campus.
- ❖ To ensure the high standards of foods served and supplied in the canteens and cafeterias of the university.
- ❖ To enable the university to remove the affected and contaminated food products from the campus.
- ❖ To prevent the food products from tainted and unethical sources in the entire food supply chain including uses of child labor, exploitative labor, or harsh working conditions at the supplier's factory or production units.

- ❖ To employ modern technologies to aid the process of food traceability in the university.
- ❖ To promote the concept of sustainable development through ethical sourcing.

4. Roles and Responsibilities of the University

The following are the roles and responsibilities undertaken by the university to implement the ethical sourcing of food.

- (i) The university will maintain a proper food traceability mechanism for every food supplied in the campus.
- (ii) The university will employ a potential technology that gives visibility and verifiability of the food trail from the farm to the fork to maintain high standards, purity, and wholesomeness of food products including its ingredients through all steps in the supply chain, both backward and forward. Moreover, food traceability also involves documenting and linking the production, processing, and distribution chain of food products and ingredients.
- (iii) The university will not allow foods with tainted sources including employment of child labor, exploitative labor, gender discrimination or harsh working conditions at the supplier's factory or production units. All suppliers must fully comply with all local laws and regulations regarding labour, health, safety and the environment.
- (iv) The university will follow all the statutory and regulatory guidelines and food safety norms provided by the Government of India. All Suppliers must also fully comply with the legal requirements of the countries in which they operate in addition to all elements of this policy.

5. Management and Organization

- The Board of Management of the University shall constitute a committee for the effective implementation of this policy.
- The Committee will be constituted of 4 or more members nominated from the Faculty and Staff of the University and another member from outside of the university familiar with the issue of food safety..
- The committee members shall be appointed for a term of three years.