

Minutes of the meeting of CIQA held on 17 April 2021

The meeting was held at the Crystal Hall, Tapesia Campus, Assam Don Bosco University, on Saturday, 17 April 2021, at 11 am. Fr. Joseph Nellanatt, Director of Centre for Open and Distance Education, chaired the meeting.

Agenda

1. Evaluation of the Academic Year
2. Discussion of Students' feedback
3. Discussion on Faculty feedback
4. Examination Reforms
5. Preparation for NAAC Assessment

1. Evaluation of the Academic Year

The Director welcomed all members and expressed his gratitude to the members for their wholehearted involvement in improving the standards of education at Assam Don Bosco University. He solicited the feedback of the members about the Academic Year. Members actively participated in the discussion. While there are many reasons to be proud of, the University needs to attract more admissions.

2. Discussion on the Feedback of students

Ms. Mumtaz Begum was entrusted with the responsibility of collecting feedback from students. A questionnaire was prepared to find out if the University meets the expectation of the students in addressing their requirements. It was circulated among a sample of students. Responses were analysed and submitted to the Director. The Director expressed happiness over the outcome and exhorted all to ensure that students are given the required attention.

3. Discussion Faculty Feedback

An informal feedback was collected from the faculty on their requirements. While majority of the faculty members are satisfied with the facilities available, mention was made to update the facilities to prepare E-Learning materials. A need to introduce more training for the faculty was also felt. It was decided to constitute a committee to study how these requirements can be effectively implemented.

4. Examination Reforms

The Director presented the suggestion by the Examination section. They were discussed and approved. The IT section will see about the implementation of these requirements.

5. Preparation for NAAC Assessment

The University will be assessed by NAAC within few months. Distance Education programmes are not under the assessment scheme. However, the Director requested the wholehearted cooperation of all, in this process.

The meeting was concluded at 1.00 pm.

minutes approved

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