



ASSAM DON BOSCO UNIVERSITY

Tapesia Gardens, Kamarkuchi, Sonapur - 782 402, Assam, INDIA
Ref.No.F.9/BM/18-35 26 October 2018

Notification: Centre for Internal Quality Assurance Committee

The Vice Chancellor of Assam Don Bosco University is pleased to constitute the Centre for Internal Quality Assurance Committee for the ODL programmes of the University.

Director

- 1) Prof. J. N. Vishwakarma, *Professor, Department of Chemistry*

Members

- 2) Dr. Emmanuel Uppamthadathil, *Asst. Professor, Department of Philosophy*
- 3) Dr. Pranab Das, *Asst. Professor, Department of Computer Applications*
- 4) Dr. Biju Mani Das, *Asst. Professor, Department of Commerce*
- 5) Mr. Chandan Dutta, *Asst. Professor, Department of Management*
- 6) Mr. S. G. Jaikishan Gunasekaran, *Asst. Professor, Department of Mass Communication*
- 7) Dr. Maria Arul Anthuvan Tharsis, *Deputy Registrar*
- 8) Mr. Sabin Teron, *Section Officer*

The Committee's tenure will be three years from the date of notification and the main duties are the following:

- (i) decide policies for programme development methodology and programme delivery mechanism that are aligned with the vision and mission of the Higher Educational Institution;
- (ii) advice on any issues related to programme development, Information and Communication Technology intervention and implementation, learning and teaching, collaboration referred to the Committee;
- (iii) supervise academic approval and related modification procedures and to ensure that programmes satisfy stated design requirements and academic standards appropriate to the type and level of award as per philosophy of the Open and Distance Learning mode of education;
- (iv) promote automation of academic and administrative activities of the Higher Educational Institution, Regional Centres and Study Centres or Learning Support Centres;
- (v) oversee and report on the effectiveness of systems for self-evaluation and monitoring;
- (vi) appoint external subject experts or agencies or organisations for validation and annual review of its in-house process, its Learner Support Centres, Open and Distance Learning mode programmes etc.;
- (vii) appoint third party auditing bodies for quality audit of programme(s);
- (viii) approval of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution;
- (ix) promote collaboration and association for quality

Dr. Biju Michael
Registrar

Registrar
Assam Don Bosco University
Tapesia Gardens, Kamarkuchi
Sonapur-782402, Assam

