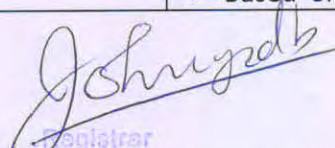




## ASSAM DON BOSCO UNIVERSITY

Criterion I – CURRICULAR ASPECTS	
KEY INDICATOR	1.4 Feedback System
METRIC	1.4.2
Actions Taken on Analysis of Feedback on design and review of syllabus from 1. Students, 2. Teachers, 3. Employers, 4 Alumni and 5. Parents	

Year	Stakeholder	Structured Feedback Received	Actions Taken
2018-2019	Students	<ul style="list-style-type: none"><li>• Online student feedback</li><li>• Feedback on Course Outcomes</li><li>• Special feedback session for the final year students is conducted wherein students provided suggestions on various aspects of teaching-learning and curriculum design based on their experience over the past years.</li></ul>	<ul style="list-style-type: none"><li>• Based on the online student feedback to make the teaching more practical based and interesting, necessary action has been taken by Human Resources to design and deliver a Professional Development Programme FDP on Towards <i>Outcome based Teaching Learning Approach</i>.</li><li>• Suggestions on course outcomes were studied by the faculty members</li><li>• Aptitude Test conducted with enhanced questions in alignment with the corporate requirements</li><li>• Group discussion sessions focusing on communication skills, general awareness and extempore skills. Practice sessions of GD have been conducted</li></ul>
	Teachers	<ul style="list-style-type: none"><li>• Each faculty, if required, provided feedback on updation/modification of syllabus taught by him/her and forwarded it to the respective HoD.</li></ul>	<ul style="list-style-type: none"><li>• The Board of Studies (BoS) for each department conducted meetings twice in the year wherein the feedback given by the subject teachers were put forward to the committee for consideration.</li><li>• Based on the expert comments</li></ul>

  
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		<p>of the BoS, the committee took a final decision for the required modification of syllabus.</p> <ul style="list-style-type: none"> <li>• New Programmes were introduced as result of the deliberations of the BOS</li> <li>• Faculty members were facilitated to attend training Programmes and accordingly Course Outcomes were modified.</li> <li>• New Curriculum proposed by AICTE and UGC have been implemented</li> </ul>
Employers	<ul style="list-style-type: none"> <li>• Few of the employers (such as, the Registrar and the Director) who are part of the BoS attended meetings for design and review of syllabus</li> <li>• Employers outside University</li> </ul>	<ul style="list-style-type: none"> <li>• The BoS for each department conducted meeting wherein the feedback given by the subject teachers were put forward to the committee for consideration.</li> <li>• Based on the suggestions, the Social Work Department has revised their curriculum to enhance field work and practical approach</li> </ul>
Alumni	<ul style="list-style-type: none"> <li>• Feedback on enhancing curriculum to include latest technologies in the courses</li> </ul>	<ul style="list-style-type: none"> <li>• Based on the suggestions provided for few courses were modified to include upcoming technologies and certain courses have been modified such as introduction to Android Programming, Energy conservation. Certain focused workshops have been arranged</li> <li>• Based on the suggestions mock interviews conducted by each department for grooming students for Industry</li> </ul>
Parents	<ul style="list-style-type: none"> <li>• In Parents-Teacher meeting, many parents suggested that besides the regular teaching learning process, the student should also be exposed to faculties from other institutes/ organizations.</li> <li>• New Programmes to be introduced</li> </ul>	<ul style="list-style-type: none"> <li>• In order to cater to this suggestion, departments have organized talks by industrial experts, seminars and symposiums inviting guest speakers for delivering lectures.</li> <li>• Proposals for starting new Programmes have taken up by the magement</li> </ul>

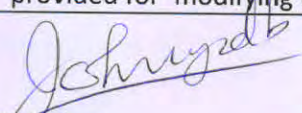
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Year	Stakeholder	Structured Feedback Received	Actions Taken
2017-2018	Students	<ul style="list-style-type: none"> <li>• Online student feedback</li> <li>• Special feedback session for the final year students is conducted wherein students provided suggestions on various aspects of teaching-learning and curriculum design based on their experience over the past years.</li> </ul>	<ul style="list-style-type: none"> <li>• Based on the online student feedback to make the teaching more practical based and interesting, necessary action has been taken by Human Resources to design and deliver a Professional Development Programme (FDP) on <i>Developing a Growth Mindset... for navigating change</i></li> <li>• Departmental Mock Interview intensified for better performance in Technical questions</li> <li>• Aptitude Test conducted with enhanced questions in alignment with the corporate requirements</li> </ul>
	Teachers	<ul style="list-style-type: none"> <li>• Each faculty, if required, provided feedback on updation/modification of syllabus taught by him/her and forwarded it to the respective HoD.</li> </ul>	<ul style="list-style-type: none"> <li>• The Board of Studies (BoS) for each department conducted meetings twice in the year wherein the feedback given by the subject teachers were put forward to the committee for consideration.</li> <li>• Based on the expert comments of the BoS, the committee took a final decision for the required modification of syllabus.</li> <li>• New Programmes were introduced as result of the deliberations of the BOS</li> </ul>
	Employers	<ul style="list-style-type: none"> <li>• Few of the employers (such as, the Registrar and the Director) who are part of the BoS attended meetings for design and review of syllabus</li> <li>• Employers outside University</li> </ul>	<ul style="list-style-type: none"> <li>• The BoS for each department conducted meeting wherein the feedback given by the subject teachers were put forward to the committee for consideration.</li> <li>• Based on the suggestions, the Social Work Department has proposed to revise their curriculum to enhance field work and practical approach</li> </ul>
	Alumni	<ul style="list-style-type: none"> <li>• Feedback on Vision Mission and PEOs</li> </ul>	<ul style="list-style-type: none"> <li>• Based on the suggestions provided for modifying the</li> </ul>

  
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			Vision, Mission and PEOs of the departments have been modified
	Parents	<ul style="list-style-type: none"> <li>In Parents-Teacher meeting, many parents suggested that besides the regular teaching learning process, the student should also be exposed to faculties from other institutes/ organizations.</li> <li>New Programmes to be introduced</li> </ul>	<ul style="list-style-type: none"> <li>In order to cater to this suggestion, departments have organized talks by industrial experts, seminars and symposiums inviting guest speakers for delivering lectures.</li> <li>Proposals for starting new Programmes are taken up by the management</li> </ul>

Year	Stakeholder	Structured Feedback Received	Actions Taken
2016-2017	Students	<ul style="list-style-type: none"> <li>Special feedback session for the final year students is conducted wherein students provided suggestions on various aspects of teaching-learning and curriculum design based on their experience over the past years.</li> <li>Preparation for Interviews –Aptitude Test, Group Discussions and Personal Interviews</li> </ul>	<ul style="list-style-type: none"> <li>Based on the student feedback to make the teaching more practical based and interesting, necessary action has been taken by Human Resources to design and deliver a Professional Development Programme on Mind Mapping in teaching by faculty to aid memory recall, imagination and creativity (<a href="https://drive.google.com/file/d/0B-5sQ9RKckNpRzBtMDUOSHNoSEU/view">https://drive.google.com/file/d/0B-5sQ9RKckNpRzBtMDUOSHNoSEU/view</a>). Annexure 1: Mind Mapping</li> <li>Specialized training was conducted for Amazon Campus drive which was organized twice for the 2017 batch and the result for this specific recruitment was promising.</li> <li>Departmental Mock Interview intensified for better performance in Technical questions</li> <li>Special Group Discussion sessions conducted on notified Saturdays</li> <li>Aptitude Test conducted with enhanced questions in alignment with the corporate requirements</li> </ul>
	Teachers	<ul style="list-style-type: none"> <li>Each faculty, if required, provided feedback on updation/modification of syllabus taught by him/her and forwarded it to the respective HoD.</li> </ul>	<ul style="list-style-type: none"> <li>The Board of Studies (BoS) for each department conducted a meeting annually wherein the feedback given by the subject teachers were put forward to the committee for consideration.</li> <li>Based on the expert comments of the BoS, the committee took a final decision for</li> </ul>

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			the required modification of syllabus
	Employers	<ul style="list-style-type: none"> <li>Few of the employers (such as, the Registrar and the Director) who are part of the BoS attended meetings for design and review of syllabus</li> </ul>	<ul style="list-style-type: none"> <li>The BoS for each department conducted meeting wherein the feedback given by the subject teachers were put forward to the committee for consideration.</li> </ul>
	Alumni	<ul style="list-style-type: none"> <li>The vision, mission and PEOs (Program Educational Objectives) of each department are sent to alumni. For an instance, an alumni (Sukanya Bhattacharjya, Batch 2015) suggested to focus more on inter-disciplinary aspects.</li> <li>Another alumni, Nabajeet Dhar, Batch 2016, suggested about providing opportunities to students so that they can explore and innovate and convert ideas into reality</li> </ul>	<ul style="list-style-type: none"> <li>Based on the suggestions provided: <ul style="list-style-type: none"> <li>✓ the vision, mission and PEOs are accordingly modified</li> <li>✓ Inter-disciplinary final year projects have been introduced between CSE &amp; ECE, ECE&amp; EEE students.</li> <li>✓ Based on this feedback, students of final years are encouraged to take up research based or application based projects. Also they are encouraged to upgrade their projects into commercial products.</li> </ul> </li> </ul>
	Parents	<ul style="list-style-type: none"> <li>In Parents-Teacher meeting, many parents suggested that besides the regular teaching learning process, the student should also be exposed to faculties from other institutes/ organizations.</li> </ul>	<ul style="list-style-type: none"> <li>In order to cater to this suggestion, QEEE classes are conducted wherein students get the opportunity to learn from expert faculties from IITs.</li> <li>Also every department organizes talks by industrial experts.</li> </ul>

Year	Stakeholder	Structured Feedback Received	Actions Taken
2015-2016	Students	<ul style="list-style-type: none"> <li>A suggestion on special training on revision of basic concepts during final year for better preparation of interviews</li> </ul>	<ul style="list-style-type: none"> <li>Refresher Course conducted for final year students by Dept. of CSE</li> <li>Mock interviews conducted by each department</li> <li>Aptitude tests coverings arithmetic, logical reasoning and verbal ability - Placement Papers, Banking Questions and others covered (dedicated in house software application)</li> </ul>

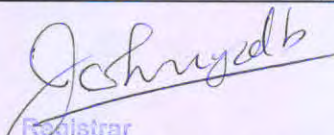
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		<ul style="list-style-type: none"> <li>• Mock personal interview on departmental level covering industry technical questions and HR question</li> <li>• Group discussion sessions focusing on communication skills, general awareness and extempore skills. Practice sessions of GD have been initiated this time on selected Saturdays as well.</li> <li>• Training to prepare Resumes/Bio-data and relevant documentation</li> <li>• Workshop on mobility - IBM</li> <li>• 1-day cloud workshop on IBM Bluemix</li> <li>• Talk on latest trend and technologies in automobiles - BOSCH ltd</li> <li>• Associated with ETDC (Electronic Testing and Development Center).</li> <li>• SSB counseling for the students who had been shortlisted for interview and given them specific instructions on various aspects to be taken care for the preparation</li> </ul>
Teachers	<ul style="list-style-type: none"> <li>• Each faculty, if required, provided feedback on updation/modification of syllabus taught by him/her and forwarded it to the respective HoD.</li> </ul>	<ul style="list-style-type: none"> <li>• The Board of Studies (BoS) for each department conducted a meeting annually wherein the feedback given by the subject teachers were put forward to the committee for consideration.</li> <li>• Based on the expert comments of the BoS, the committee took a final decision for the required modification of syllabus</li> </ul>
Employers	<ul style="list-style-type: none"> <li>• Suggestion on resource creation by faculty members that will aid in teaching-learning process</li> </ul>	<ul style="list-style-type: none"> <li>• Dept. of CSE published a book on "Fundamentals of Web Application Projects", Assam Book Hive, Guwahati</li> </ul>
Alumni	<ul style="list-style-type: none"> <li>• Suggestion on exposure to latest technology field</li> <li>• Some topics to be taught by faculties from other organizations</li> </ul>	<ul style="list-style-type: none"> <li>• An exhibition cum presentation on Development of new and Renewable Energy by Dept. of EEE on feb'16</li> <li>• Special lectures on Machine Design conducted by EEE department on March'16</li> </ul>
Parents	<ul style="list-style-type: none"> <li>• Many parents suggested that</li> </ul>	<ul style="list-style-type: none"> <li>• In order to cater to this suggestion,</li> </ul>

  
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	<p>besides the regular teaching learning process, the student should also be exposed to learning from faculties of other institutes/ organizations.</p> <ul style="list-style-type: none"> <li>Students should be given some exposure to real-world problems and applications related to their domain</li> </ul>	<p>QEEE classes are conducted wherein students get the opportunity to learn from expert faculties from IITs.</p> <ul style="list-style-type: none"> <li>Every department organizes symposiums/workshops/talks by industrial experts and academicians from reputed .</li> </ul>
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Year	Stakeholder	Structured Feedback Received	Actions Taken
2014-2015	Students	<ul style="list-style-type: none"> <li>Introduce open-source software</li> <li>Preparation for Interviews – Aptitude Test, Group Discussions and Personal Interviews</li> <li>Exposure to the Corporate world</li> </ul>	<ul style="list-style-type: none"> <li>A two week workshop for the undergraduate and post graduate students on “Applications of Scilab in Electrical Engineering” conducted by dept. of EEE in 2014.</li> <li>Workshop on GIS and Remote Sensing with QGIS software conducted by Dept. of Civil Engineering in 2015.</li> <li>A 2 day workshop on it and computer hardware networking - A Team Of Professionals Headed By Mr. Anirban, Branch Head, Jetkings Guwahati</li> <li>Respect, explore and sustain nature - Avert Disaster A Seminar By Indian Mountaineering Association Major. H S Chauhan, Head Of Indian Mountaineering Association</li> <li>Awareness on TGMC- 2013-14 for mobility, cloud, analytics &amp; social media - Mr. Mani Madhukar, Technical Lead Ibm North And East</li> <li>SSB orientation program by Colnel P P Agarwala, Colnel Talukdar &amp; SSB Recruit - Trisham Saikia</li> </ul>
	Teachers	<ul style="list-style-type: none"> <li>Every semester each faculty, if required, provides feedback on updation/ modification of syllabus taught by him/her and forwards it to the respective HoD.</li> </ul>	<ul style="list-style-type: none"> <li>The Board of Studies (BoS) for each department conducts a meeting annually wherein the feedback given by the subject teachers are put forward to the committee for consideration.</li> <li>Based on the expert comments of</li> </ul>

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			the BoS, the committee takes a final decision for the required modification of syllabus
Employers	<ul style="list-style-type: none"> <li>Suggestion on creating an environment committed to promoting application of psychological counseling to promote community mental health and psycho-social competence in the society</li> </ul>	<ul style="list-style-type: none"> <li>Counseling awareness programmes were organized throughout the year in government schools and colleges</li> <li>Workshops on career counseling, geriatric counseling was conducted</li> </ul>	
Alumni	<ul style="list-style-type: none"> <li>To provide tutorial for competitive exam preparations</li> </ul>	<ul style="list-style-type: none"> <li>Tutorial classes for GATE were conducted by all the departments of School of Technology.</li> </ul>	
Parents	<ul style="list-style-type: none"> <li>Summer trainings required as a part of curriculum activity can be conducted by the department in collaboration with industry experts</li> </ul>	<ul style="list-style-type: none"> <li>National- level summer trainings of two-week duration were conducted by various departments of School of Technology</li> </ul>	

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